



भारत सरकार
Government of India

वित्त मंत्रालय, राजस्व विभाग

Ministry of Finance, Department of Revenue

कार्यालय आयुक्त सीमा शुल्क (निवारक), उत्तर प्रदेश एवं उत्तराखण्ड
Office of the Commissioner, Customs (Prev) Uttar Pradesh & Uttarakhand

पांचवां तल, केंद्रीय भवन, सेक्टर एच, अलीगंज, लखनऊ

5th Floor, Kendriya Bhawan, Sector-H, Aliganj, Lucknow

दूरभाष सं० : 0522 2329828,

फैक्स सं० : 0522 2329372

ई-मेल : ccplucknow@gmail.com तथा supdttech@commissionercustomslucknow.gov.in

PUBLIC NOTICE NO. 28/2018
DATED. ...26.06/2018

Subject:- Procedure for exports through FPO – Reg.

It is to bring to the notice of Public, Exporters, Customs Brokers and all other stake holders that Central Board of Indirect Taxes and Customs vide its Notification No. 48/2018 dated 04.06.2018 has notified regulations namely Exports by Postal Regulations and also made a detailed procedure vide Circular No. 14/2018-Customs dated 04.06.2018 and 18/2018 dated 13.06.2018. There are 03 FPOs under the jurisdiction of Customs (Prev.) Commissionerate, Lucknow as notified by the Government of India vide Notification No. 31/2017-NT dated 31.03.2017. These are:-

- (i). Foreign Post Office, Kanpur;
- (ii). Foreign Post Office, Agra;
- (iii). Foreign Post Office, Varanasi.

For exporters, the following procedure is being prescribed:-

1. The exporters holding a valid Import-Export Code shall be permitted to export goods by filing Postal Bill of Export (PBE) in the form prescribed under the "Export by Post Regulations 2018".
2. Every PBE-I (for e-commerce exports non involving MEIS) shall be filed in duplicate and shall cover only one consignor, though it can be used for any number of consignees. In other words, there will be no limit on the number of postal shipments which can be effected using a single Postal Bill of Export-I. The exporter shall be required to attach the invoice(s) with the PBE. In addition, the exporter shall continue filing of the postal label or declaration as per CN22/CN23 (Forms attached). An important ingredient of the revised CN22/CN23 forms is that a column for "sale of goods" has been added.

3. The PBE along with goods shall be presented to the Customs at the Foreign Post Office. The PBE shall be processed manually. Upon completion of processing of the PBE by Customs, the goods shall be presented to the Postal Department, who will acknowledge receipt of the shipment on the PBE and affix the tracking number of each shipment on the same. Upon affixation of the tracking number by postal authorities, the PBE shall be brought back to the Proper Officer for grant of "Let export order". The original PBE will be retained by Customs and the duplicate PBE will be handed over to the Exporter or his customs broker.
4. In case of exports, not involving e-commerce, the PBE-II shall be filed in duplicate and shall cover only one consignor and one consignee though multiple packages between a given consignor and a given consignee can be covered in the same PEB multiple consignees. The procedure as above will be followed.
5. The Board has permitted Customs Broker (CBs) to operate at all FPOs for the ease of operations of exporters. It is also decided that in order to ensure transparency and visibility, CBs will be required to onboard any third-party web application before commencing operations at the FPO.
6. The web application shall have the following functionalities:-
 - (a). The IEC holders and Customs brokers using FPOs for exports should be registered on the application with KYC documents;
 - (b). The e-commerce exporter would input data required in PBE (with multiple consignees) on the web-application;
 - (c). The application shall provide the facility of printing the Postal Bill of Export (PBE-I) from the web-application, and the Customs Broker shall file the same at the FPO as per manual procedure;
 - (d). The web-application shall also provide the facility of uploading postal tracking numbers by the Customs Brokers;
 - (e). The application should provide dashboards to the exporters and Customs Brokers w.r.t. their shipments;
 - (f). Customs at the FPO shall have log in facility to view data with respect to a FPO or a Customs Broker or any exporter for the purpose of data analysis and profiling for risk management; and
 - (g). The application will provide the facility to customs officer to verify the data and download into a locally installed PC.
 - (h). The above procedure shall apply to commercial exports under PBE-II also.
7. The Noting section of Customs will process the PBEs. After completion of process from customs, exporters will present/handover PBE's to the postal authorities for booking the parcel. Postal department will affix/scan tracking number on each shipment.

8. After booking the parcels and noting of the PBEs, the goods along with PBEs will be presented to the designated officer of Customs for 'Let Export Order' by the postal department.
9. The designated officer of Customs after scanning or examination of the export goods will give a 'Let Export Order' if the goods are not contraband or otherwise.
10. The Postal Authorities will furnish the proof of export of the goods i.e. copy of relevant CN/CP forms, as applicable to different categories of postal mails, to the Customs at the FPO. Essentially, the document must contain the tracking nos. of the parcel along with dispatch identifier. A corresponding entry relating to proof of export will be made in noting register.
11. For exports by natural persons (i.e. other than firms and companies) exporting parcels for personal use, there is no change in procedure being followed hitherto. Such persons will not be required to file any PBE.
12. Further in case of personal imports i.e. non-commercial/ non e-commerce, there is no change in the existing procedure.
13. Difficulty faced, if any while implementation of the above procedure may brought to the noticed of Assistant/Deputy Commissioner incharge of FPO.

for
26.06.2018

o/c
(S.K. SHARMA)
COMMISSIONER
CUSTOMS (PREV.), LUCKNOW

C.No. VIII(25) 163-Tech/Public Notice/2018 / *1935 (S/12)* Dated *27*.06.2018

Copy to:-

1. P.A to the Chief Commissioner of Customs (P) Patna Zone, Patna.
2. The Postmaster General Agra Region, Agra.
3. The Postmaster General Kanpur Region, Kanpur.
4. The Postmaster General Allahabad Region, Allahabad.
5. The Additional Commissioner, Customs (P), Commissionerate, Lucknow,
6. The Deputy Commissioner/Assistant Commissioner, Customs (P) Division, Lucknow/ Bareilly/Gorkahpur/Nautanwa/Varanasi/CCSI Airport/ICD, Panki/JRY/Agra.
7. The Superintendent (Systems/Tech), Customs (P) Hdqrs., Lucknow for uploading the same at Website of the Commissionerate.
8. Notice Board/Guard File

A
26-06-18

Assistant Commissioner (Tech)
Customs (P) Commissionerate, Lucknow