



भारत सरकार  
Government of India  
वित्त मंत्रालय, राजस्व विभाग  
Ministry of Finance, Department of Revenue  
कार्यालय आयुक्त सीमा शुल्क (निवारक), उत्तर प्रदेश एवं उत्तराखण्ड  
Office of the Commissioner, Customs (Prev) Uttar Pradesh & Uttarakhand  
पांचवां तल, केंद्रीय भवन, सेक्टर एच, अलीगंज, लखनऊ  
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C.No.:VIII(25) 01-Tech/Public Notice/2021 23.02.2021

**PUBLIC NOTICE NO. 02/2021 DATED: 23.02.2021**

**Subject:- Written Examination for 'G' Card of Customs Brokers' employee, under Regulation 13 of Customs Broker Licensing Regulations, 2018 - Reg.**

All the Custom Brokers are hereby informed that the Category 'G' examination under Regulation 13 of the Custom Broker Licensing Regulations 2018 will be held as per schedule given below -

Last Date of Receipt of Application Form	12 <sup>th</sup> March 2021 (Friday)
Date of Issuance of Admit Card	9 <sup>th</sup> April 2021 (Friday) up to 1500 hrs
Date of written Examination	23 <sup>rd</sup> April 2021, (Friday) Time - 11.00 am to 02.00 pm
Date of Publication of Final result of Written Examination	06 <sup>th</sup> May 2021, (Thursday)

**(A) Place of Examination:**

The exact venue of the examination will be intimated at the time of issuance of Admit Card.

**(B) Eligibility:**

- Employee of the CB duly approved by Deputy Commissioner of Customs or Assistant Commissioner of Customs who have passed 10 + 2 or equivalent exam and having valid Aadhar Card are eligible to apply for the exam as provided under Regulation 13 of Custom Broker Licensing Regulations, 2018.
- While sponsoring the names of employees for the G-Card examination, the concerned CBs are instructed to sponsor the names of only those employees who are eligible to take up the examination. The applications in the format appended to this Public Notice as Annexure-A may be submitted in the office of Commissioner of Customs (Prev.), Lucknow at 11<sup>th</sup> Floor, Kendriya Bhawan, Sector-H, Aliganj, Lucknow only, on all working days up to 12.03.2021 till 1800 hrs. The candidates are advised to fill in all required details without altering the Proforma for submitting the applications.
- After getting the applications of the eligible candidates, the list of such applicants may be submitted by CBs to this office in the following format along with the concerned applications, which are to be filed by each employee in the prescribed format stated in this Public Notice -

S.No.	Name of the Employee	Date from which working with present CB	Valid Aadhar Card No.	Date of approval by Deputy/ Assistant Commissioner of Customs of employee who have passed 10 + 2 or equivalent exam	Education Qualification	No. of attempts availed for Category 'G' Exam.

- iv. The Customs Broker as an employer and the employee of the said CB to submit the declaration appended as Annexure-B.
- v. After scrutiny of the applications, the Names and Roll Number of the eligible candidates, time, date and venue of the written examination will be displayed on the Notice board and website of the Customs (Prev.), Commissionerate, Lucknow. No separate intimation will be given to the applicants or to the Customs Brokers.

**(C) Details of Examination:**

- i. The examination, tests the candidate's knowledge of Customs Act and procedure related to clearance of goods and baggage through Customs. The examination will be in two parts. There will be no negative marking.

Type of Examination	Duration	Maximum Marks	Minimum qualifying Marks
Written Examination. (Both objective and subjective)	3 Hours	100	50

- ii. Each applicant would be permitted to avail of maximum of four chances/attempts to qualify in the examination from the date of first appearance for the written examination.
- iii. If a person applies for the 'G' Category Customs Pass examination but does not appear in the written examination, it will not be counted as an attempt.
- iv. Instructions to the candidates as per **Annexure-D**.
- v. Syllabus of the examination is as per **Annexure- E**.

**(D) Examination Fee:**

- i. All the candidates who intend to appear for the said examination are required to pay examination fee of Rs.500/- (Rupees Five Hundred only) through Cheque or Demand Draft drawn in favour of **"PAO, CBIC, Lucknow"**.
- ii. Fees once paid shall neither be refunded nor adjusted against any future examination, under any circumstances.

**(F) Documents to be attached with the application:**

- i. Duly filled in and signed applications form as enclosed Annexure - A should be submitted by the candidate along with followings.
- ii. Declaration form should be filled in by the Employer and should also bear its seal and name clearly.(Annexure - B)
- iii. Admit card in duplicate as per Annexure C is to be filled by the candidate.
- iv. Self-attested photo-copies of 10 + 2 passed or equivalent exam.
- v. Copy of letter of approval issued by Deputy/ Assistant Commissioner of Customs to the employee who has passed 10 + 2 or equivalent exam or valid 'H' Category Customs Pass Certificate.
- vi. One extra recent passport size photograph.
- vii. Cheque or Demand Draft amounting to Rs.500/- (Rupees Five Hundred only)



drawn in favour of "PAO, CBIC, Lucknow" as evidencing payment of examination fee. (On reverse side of Cheque or Demand Draft candidate should write his/her name and mobile/contact number).

viii. Self-attested copy of Aadhar Card.

(G) All Customs Brokers are directed to ensure that the information given in respect of their employees are true and correct. Any mis-declaration will be viewed seriously and suitable action will be initiated in accordance with the law and candidates so nominated will be barred from writing the examination. The applications received from the eligible employees may be submitted to this office in a single lot by the respective Customs Brokers.

(H) **INVALID APPLICATIONS:**

- i) Applications, which are incomplete or not in the prescribed format or are received on after the last of date of submission i.e. 12.03.2021 will be summarily rejected without making correspondence in this regard.
- ii) In case, declarations and information submitted by the applicant are found to be incorrect, the application shall be rejected.
- iii) Decision of the Commissioner of Customs (Prev.), Lucknow on any matter related with examination shall be treated as final.

All candidates are required to strictly follow the guidelines issued by MoHFW/State Government/Local Authority with respect to containment of Covid-19. As such wearing of mask, maintenance of distancing and prescribed hygiene shall be mandatory.

This issues with approval of the Commissioner.

*Anujit Pagan*  
23/02/21  
Deputy Commissioner (Tech.)  
Customs (Prev.), Lucknow

Copy to:

- i. PA to the Chief Commissioner, Customs, Patna Zone.
- ii. Deputy/ Assistant Commissioner, Customs (P), Division- Lucknow/ Nautanwa/ Varanasi/ Bareilly/ Gorakhpur/CCSI Airport Lucknow/ ICD JRY/ ICD Chakeri/ ICD Panki/ ICD Agra.
- iii. Commissionerate Website.

Deputy Commissioner (Tech.)  
Customs (Prev.), Lucknow

ANNEXURE-A

APPLICATION TO APPEAR IN 'G' CATEGORY EXAMINATION TO BE CONDUCTED BY  
CUSTOMS(PREV.) LUCKNOW

To,

The Deputy/Assistant Commissioner (Technical),  
Office of the Commissioner of Customs (Prev.),  
Kendriya Bhawan, Aliganj, Purania  
Crossing, Lucknow.

Candidate's  
Self Attested  
Photograph

Sir,

**Sub: Form "G" Examination (Written Examination) under Regulation 13 of  
CBLR, 2018 - regarding.**

In response to the aforesaid Public Notice No. \_\_\_\_\_ Shri/Smt.  
\_\_\_\_\_ Employee of the Customs Broker M/s. \_\_\_\_\_  
having CB License No. \_\_\_\_\_ will appear for the examination under Regulation  
13 of CBLR, 2018 to be held on \_\_\_\_\_ 2021.

1.	Name of the Candidate (in Bold Letters):	
2.	Name and Address of CB under whom applicant is working	
3.	Date of approval by Deputy/ Assistant Commissioner of Customs of the employee who have passed 10 + 2 or equivalent exam or valid 'H' Category Customs Pass Certificate (Enclose photocopy)	
4.	Date from which working with present CB.	
5.	Residential address of the candidate for correspondence.	
6.	Mobile/Telephone Number.	
7.	E-mail ID	
8.	Education Qualification (Enclose self-attested copy)	
9.	Aadhar Card Number (Enclose self-attested copy)	
10.	Details of earlier attempts, if any. Mention date of Written Examination	Written Test
		1.
		2.
		3.
		4.

[Signature of the Candidate]

[Name of the Candidate]

Attested by me  
[Signature of the Employer with Seal]



ANNEXURE -B

DECLARATION

I/We \_\_\_\_\_ Partner/Director/Proprietor of  
M/s. \_\_\_\_\_ do hereby declare that I/We  
have gone through the contents of the Public Notice No. \_\_\_\_\_ dated \_\_\_\_\_ 2021

I/We certify that particulars given in the application form for 'G' Category Customs examination are true to the best of my/our knowledge and belief. It is further certified that the above mentioned employee did not appear more than four chances of the examination under Regulation 13(5) of Customs Broker Licensing Regulation, 2018 read with 17(3) of Customs Broker Licensing Regulation, 2013, read with 19(3) of Customs House Agents Licensing Regulations, 2004 and 20 of Customs House Agents Licensing Regulations, 1984. If on scrutiny, it is found that any mis-declaration or false information is given, action will be initiated as per extant rule. I would have no objection even his/her 'H' Pass is cancelled if he/she is caught in making any malpractice in the examination hall.

Signature of my employee is duly attested by me.

\_\_\_\_\_

\_\_\_\_\_

[Signature of Employee]

[Full Signature of the Employer]

Name of the Employer (in block letters)

Address of the Employer

Official seal of the Employer i.e. CB/CHA

**ANNEXURE – C**

**ADMIT CARD**

Candidate's  
Self Attested  
Photograph

Roll No. \_\_\_\_\_

**Name of the Candidate:** \_\_\_\_\_

Name and Address of the Venue of Exam.:

Date & Timing: 23.04.2021, (Friday) Time-11.00 Hrs  
to 14.00 Hrs

Signature of Candidate:

Signature of Invigilator:

Deputy Commissioner (Tech)  
Customs(Prev.),Lucknow

**ANNEXURE - C**

**ADMIT CARD**

Candidate's  
Self Attested  
Photograph

Roll No. \_\_\_\_\_

**Name of the Candidate:** \_\_\_\_\_

Name and Address of the Venue of Exam.:

Date & Timing: 23.04.2021, (Friday) Time-11.00 Hrs  
to 14.00 Hrs

Signature of Candidate:

Signature of Invigilator:

Deputy Commissioner (Tech)  
Customs(Prev.),Lucknow

**ANNEXURE - D**

**INSTRUCTIONS**

1. Candidate shall be admitted to the examination hall on production of the admit card.
2. Candidate shall not be allowed 10 minutes after the start of the examination.
3. Candidate shall not bring any article other than original Aadhar Card, Admit card and pen (black or blue).
4. Candidate must attempt question in accordance with the directions laid down on the question paper.
5. Candidate shall not leave the examination hall without prior permission of the Invigilator/Supervisor.
6. Candidate after completing their answers should remain seated until their answer books are collected.
7. Silence must be strictly observed in the examination hall.
8. Carrying Mobile phones, calculator or any other scientific devices is strictly prohibited in the examination hall.
9. Any mal-practice in the examination hall shall be prohibited. If found guilty, then their 'H' Pass certificate may be even cancelled by the department.
10. Candidate would not be allowed to leave the examination hall, half an hour after the commencement of the examination and half an hour before the completion of the examination.

ANNEXURE - E

SYLLABUS FOR EXAMINATION UNDER REGULATION 13 OF CBLR, 2018

- i. Objective Type Multiple Choice Questions (50 Marks)**
- ii. Descriptive Type Questions (50 Marks)**

Customs:- Customs Act, 1962 with special emphasis on:

- 1) CBLR, 2018 and Section 146/146A of the Customs Act, 1962.
- 2) Provisions relating to transshipment.
- 3) Rules of interpretations for classification, basic structure of tariff.
- 4) Export Promotion Schemes under Exim Policy (Latest)
- 5) Valuation of Imported Goods.
- 6) Valuation of Exported Goods.
- 7) Procedure relating to refunds.
- 8) Procedure relating to re-import cases.
- 9) Procedure relating to re-export cases.